

ORAHEAD Board Meeting
June 10, 2009

Present: Tracey, Malissa, Mara, Lynn
Absent: Theresa, Eve, Harry, Angelina,

Check- in

Minutes from May 13th meeting for approval
Approved

Website

Angelina has a meeting with Haris and Polly on June 24th
Angelina emailed Tracey said she wasn't going to be able to attend the meeting but has a meeting scheduled.

Payment for CEUs

Tracey will follow up with Theresa about payment for CEUs.

July 31st – Board Retreat

- Food
- Agenda for the day

Lynn discussed some limitations from her institution to work on the conference planning committee in person. Due to budgetary and time constraints it was determined the best route for communication for conference planning committee would be via phone and email. Lynn was provided support to continue with the ORAHEAD board meetings and the board retreat. If the limitation for meeting in person becomes a hindrance, Lynn is willing to be more of a support role. Whatever is the best situation for planning committee.

Core group meeting discussed by Lynn

Concerns for travel and participation within the core group (OUS/OVRS/OCB- group meetings) due to financial concerns at individual institutions. Some institutions have been informed that they are losing positions as well as significant limitations or no travel allowances. LBCC is losing three positions and had to reclassify a position within the department of Disability Services. Other institutions are hesitant to commit towards the fall conference until people know the content of the conference. Some have suggested waiting until mid summer to move forward with the fall conference as people will have a better understanding of individual budgets. People have mentioned a hesitation to commit to the fall conference until an agenda/program schedule has been provided so people can determine if it is worth the funds to attend.

AHEAD and conference fees

Tracy was contacted by AHEAD to assign someone who would be able to attend AHEAD they would be expected to represent ORAHEAD at the conference. Tracy will contact AHEAD to see if the funds could be reallocated in some way (complimentary conference fee from this year).

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Fall Conference and other potential training options

Discussion around the potential for canceling the fall conference and potentially provide regional trainings. On the flip side there was great discussion around the fall conference and ways to make it affordable. The idea of videoconferencing was discussed for those who could not attend, could still participate in some way.

It was determined to send out a query via survey monkey to the ORAHEAD listserv to explore the best way to move forward with the fall conference. Should the fall conference be canceled, kept as is or modified in some way. Any modification or cancelation of the Fall conference with the goal of being fiscally responsible at the same time meeting the needs of the ORAHEAD membership.

Also discussed was an approach to posting or uploading policies, forms or orientation information to a 'members only' website location. Potential for sharing information and experiences which lead to changes in policies, procedures etc to keep each other up to date in regards to current issues. Further discussion around potential additional website options including: FAQs, forms, policies and SIGs etc. Would additional resources, forms etc be an additional benefit for people to join the membership and the ability to access the 'members only' website.

Committees

Discussion around the committees- extended conversation around the vendor committee. Should the vendor committee include a vendor? Should a vendor be on the membership list and have access to the website? There is a need to establish clear membership categories and appropriate expectations for participation from the members, including vendors.

Meeting adjourned